

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

MINISTERE DE LA DECENTRALISATION ET
DU DEVELOPPEMENT LOCAL

REGION DU SUD OUEST
DEPARTEMENT DU FAKO

COMMUNE DE BUEA

TEL: +237 672 004 332

BP. 66 BUEA

Web : www.buea-council.com

E-mail: bueacouncil6@gmail.com



REPUBLIC OF CAMEROON
Peace-Work-Fatherland

MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

SOUTH WEST REGION
FAKO DIVISION

BUEA COUNCIL

TEL: +237 672 004 332

BP. 66 BUEA

Web : www.buea-council.com

E-mail: bueacouncil6@gmail.com

TENDER NOTICE

AN OPEN NATIONAL INVITATION TO TENDER BY EMERGENCE PROCEDURE N°: 004/ONIT/BUEA

COUNCIL/BCTB/2025 OF 03/04/2025

For the Construction and maintenance of drainage structures at Bakweri town to Old GCE Board Junction

FINANCING: PUBLIC INVESTMENT BUDGET (MINHUD) 2025

1. SUBJECT OF THE INVITATION TO TENDER:

Within the framework of the Public Investment Budget (BIP) MINDER, MINTP and MINHUD for 2025, the Mayor of the Buea Council, Contracting Authority, hereby launches an Open National Invitation to tender by emergence procedure for the Construction and maintenance of drainage structures at Bakweri town to Old GCE Board Junction

2. NATURE OF WORKS:

The works comprise the following:

- Cleaning,
- Grading and leveling of road platform
- Fill from borrow pit,
- Compaction of road platform
- Concreting of road
- Construction of gutters
- Cleaning of structures,

3. LOTS:

The works divided in single (1) Lot as follows: Construction and maintenance of drainage structures at Bakweri town to Old GCE Board Junction

4. ESTIMATED COST:

The estimated cost after preliminary studies is *as mentioned below* all taxes inclusive

PROJECT TITLE	AMOUNT/FCFA
Construction and maintenance of drainage structures at Bakweri town to Old GCE Board Junction	50,000,000

5. EXECUTION DEADLINE

The maximum execution deadline provided for by the Project Owner/ Contracting Authority shall be as follows:

Description	Execution Deadline
Construction and maintenance of drainage structures at Bakweri town to Old GCE Board Junction	Four (04) months

This period runs from the date of notification of the service order to start the work.

6. PARTICIPATION AND ORIGIN:

Participation is open to duly legalized Cameroonian enterprises or Companies that fulfil the requirements of this invitation to tender.

7. FINANCING

Works which form the subject of this invitation to tender, shall be financed by:

FINANCING BODY	BUDGET HEAD	Record No
BIP MINHUD 2025	59 38 111 01 641950 464211 821	JA06350

8. Submission method

The mode of submission selected for this consultation is online.

9. BID BOND:

Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in document No. 11 of the Tender File, of an amount of (see table attached) and valid for thirty (30) days beyond the initial date limit of validity of bids.

Description	Amount of bid bond
Construction and maintenance of drainage structures at Bakweri town to Old GCE Board Junction	1,000,000 FCFA

The bid bond provide in accordance with the Circular Letter No. 000019/LC/MINMAP of 5th of June 2024 relating to the modalities of constitution, deposit, conservation, restitution and withdrawal of bond on public contracts.

The absence of the bid bond issued by a first-rate bank or financial body of first category authorised by the Minister in charge of Finance to issue bonds for public contracts shall lead to the immediate rejection of the offer. A bid bond submitted but that does not have any relation with the consultation concerned shall be considered as absent. The bid bond presented by a tenderer at the bid opening session shall not be accepted.

10. CONSULTATION OF THE TENDER FILE:

Interested eligible bidders may obtain further information during working hours as from the date of publishing of this tender notice, at the project and Development Unit of the Buea Council, Room 213 Tel: +237 677 618 917

11. ACQUISITION OF TENDER FILE:

The complete tender file may be obtained online from the COLEPS platform as soon as this notice is published against a payment of a non-refundable sum of sixty five thousand (65,000) FCFA payable at the Buea Council Treasury

12. SUBMISSION OF BIDS:

Each bid drafted in English or French shall be submitted online using the COLEPS platform not later than 2nd May 2025 at 1p.m.

The offer must be transmitted by the bidder on the COLEPS platform. A backup copy of the offer saved on a USB key or CD/DVD must be sent in a sealed envelope with the clear and legible indication "backup copy", in addition to the above mention within the time limits.

N.B.: File size and format, the maximum sizes of the documents that will transit on the platform and constitute the bidder's offer are as follows:

- 5 MB for the Administrative file;
- 15 MB for the Technical Offer;
- 5 MB for the Financial Offer.

The accepted formats are as follows:

- PDF format for text documents; JPEG for images. The candidate will ensure that compression software is used to possibly reduce the size of the files to be transmitted in accordance with the sizes indicated above.

NB: Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of finance to issue bonds for public contracts or the failure to comply with the model documents in the Tender File shall lead automatically to the rejection of the bid without any other procedure. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted.

13. ADMISSIBILITY OF OFFERS:

The administrative documents, the technical offer and the financial offer shall be submitted separately in the COLEPS Website

Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of finance to issue bonds for public contracts or the failure to comply with the model documents in the Tender File shall lead automatically to the rejection of the bid without any other procedure. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted.

14. OPENING OF BIDS:

The bids shall be opened in a single (01) phase on the **2nd May 2025 at 2p.m.** local time by the Buea Council Internal Tender Board in Room 106 Buea Council Chambers.

Only tenderers may attend this opening session or be represented by a single person of their choice, duly authorised, even in the case of a group of companies.

The required administrative documents must be submitted in originals or copies certified by the issuing service or the relevant administrative authority, in accordance with the provisions of the Special Regulations of the invitation to tender. They shall be no later than 3 (three) months old from the original deadline for the submission of tenders or must have been issued after the date of signature of the Tender Notice.

In case of absence or non-conformity of a document in the administrative file during the opening of bids, after a 48 (forty-eight) hours deadline granted by the Board, the file shall be rejected.

NB: The original copies of the Administrative documents must be presented for verification during the opening of bids session by the bidder.

15. MAIN EVALUATION CRITERIA:

Any bid not meeting with the requirements of the Tender File will be declared inadmissible.

A. ELIMINATORY CRITERIA

The eliminatory criteria are identified as follows:

- ❖ Absence of bid bond at the opening of bids with its consignment receipt delivered by the CDEC ;

- ❖ Failure to submit, beyond the 48 (forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
- ❖ False declarations, fraudulent schemes or forged documents;
- ❖ Failure to comply with 70% essential criteria (70% referring to the qualification threshold of technical bids)
- ❖ False statement or falsified documents in the Tender Files;
- ❖ Omission in the financial offer of a quantified unit price
- ❖ Presence on MINMAP's list of Enterprises which abandoned the execution of contracts;
- ❖ Absence of an element in the financial offer (submission, Bill of quantities and cost estimate, Schedule of Unit Prices, Sub-detail of Unit Price);
- ❖ Execution time greater than that prescribed in the Tender that is 4 months

B. ESSENTIAL CRITERIA:

The criteria relating to the qualification of candidates are the following:

- Financial situation
- Experience
- Personnel
- Equipment
- Technical proposal (methodology and planning of execution)

N.B.: Non-respect of least at 70% of essential criteria shall entail rejection of the bid.

16. AWARD OF CONTRACT:

The contract shall be awarded to the bidder with the least financial offer having the technical and administrative files which are in conformity with the tender document/file.

17. VALIDITY OF OFFERS:

Bidders will remain committed to their bids for One hundred and twenty (120) days from the initial deadline set for the submission of bids.

18. Complementary information

Complementary information may be obtained during working hours from the office of the Project Development Unit Room 213, Buea Council, Tel. +237 677 618 917.

19. Fight against corruption and malpractices

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48.

Done at Buea, the 31st of Oct

David Makou
The Mayor, Buea Council
Contracting Authority



Copies:

- MINMAP/DD FAKO
- ARMP/SW (for publication and archiving)
- Private Secretary to the Mayor Buea Council (for archiving)
- Chairperson of Tender Board (for information)
- Notice boards (for information)
- CRTV local and National Station (for publication)